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**RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD  
TO ACKNOWLEDGE THE  
OHIO FACILITIES CONSTRUCTION COMMISSION'S  
DESIGN PHASE REVIEW COMMENTS**

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WHEREAS, the Board of Education of the Celina City School District, Mercer County, Ohio, met in open session on November 21, 2022, and adopted the following Resolution; and

WHEREAS, the Ohio Facilities Construction Commission has approved the Celina City School District to participate in the Classroom Facilities Assistance Program; and

WHEREAS, after conducting a Design Phase Review of the Program of Requirements/Schematic Design Phase for the New PK - 6 Elementary School portion of the master facility plan being executed by the Celina City School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Celina City School District, Mercer County, Ohio, that the School Board hereby agrees to make the required revisions (if any) and acknowledges the Design Comments as shown in the attached Design Phase Review.

Upon the roll call on the passage of the Resolution, the vote was as follows:

Deb Guingrich \_\_\_\_\_, President

Bill Sell \_\_\_\_\_, Vice President

Carl Huber \_\_\_\_\_

Mark Huelsman \_\_\_\_\_

Barb Vorhees \_\_\_\_\_

The foregoing is a true and correct excerpt from the minutes of the November 21, 2022, Regular meeting of the Celina City Schools Board of Education of the Celina City School District, Mercer County, Ohio, showing the passage of the resolution set forth.

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

School District:

Celina CSD

Building Name:

Celina PK-6

Phase:

☒ POR

☒ SD

☐ DD

☐ CD

The undersigned has reviewed the documents listed above, incorporated all previous review comments, and certifies them to be sufficient and adequate for the referenced stage of design and in conformance with the Design Manual and policies with the exception of any approved variance. The undersigned certifies that the specifications contain a minimum of three manufacturers for products and building systems, except where an Architect Justification Letter explains the basis for a more restrictive specification.

The undersigned certifies that for projects funded after April 12, 2021, water bottle fillers complying with ORC Section 3318.038 have been provided and shown on the drawings.

Architect

Date

The undersigned has reviewed the documents listed above, incorporated all previous review comments, and certifies them to be in conformance with the Design Manual and policies with the exception of any approved variance.

Construction Manager/Owner Agent

Date

The undersigned has received the documents listed above and, based upon the certification of the Architect and Construction Manager, and appropriate resolution of the Board of Education, approves them for submission to the Commission.

School District

Date

In reliance upon the certifications of the Architect and Construction Manager/Owner Agent, and based upon reasonable inquiry and review, the undersigned indicates as marked below:

☐ Approves phase submittals to be in conformance with the phase submission requirements.

☐ Approved as noted, based upon the incorporation of the attached review comments dated

☐ Rejects

Ohio Facilities Construction Commission

Date

### Distribution of Signed Document to:

Design Architect

Construction Manager/Owner Agent

School District Superintendent

Project File

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

TO: Tim Soards, Project Contact  
 FROM: Peterson Construction Company, CM Firm/Owner Agent  
 RE: Celina, School District  
Celina Pk-6, Building Name  
 DATE: 10/19/22

### PHASE

Program of Requirements	Schematic Design	Design Development	Construction Documents
<input checked="" type="checkbox"/> Phase Submission Requirements Checklist	<input checked="" type="checkbox"/> Phase Submission Requirements Checklist	<input type="checkbox"/> Phase Submission Requirements Checklist	<input type="checkbox"/> Phase Submission Requirements Checklist
<input type="checkbox"/> 01 Board Resolution	<input type="checkbox"/> 01 Board Resolution	<input type="checkbox"/> Board Resolution	<input type="checkbox"/> Board Resolution
<input type="checkbox"/> 02-GM 2.3.2.9 (1.1.1) Master Plan Summary (OFCC Spreadsheet)	<input type="checkbox"/> 05 Project Budget/Cost Estimate Building & District wide	<input type="checkbox"/> Project Budget/Cost Estimate a) Building & District wide	<input type="checkbox"/> Project Budget/Cost Estimate a) Building & District wide
<input type="checkbox"/> 02-GM 2.3.2.9 (1.1.1) Bracketing Forms and Summary of Renovations	<input type="checkbox"/> 03-GM Plans	<input type="checkbox"/> Plans & Specifications	<input type="checkbox"/> Plans & Specifications
<input type="checkbox"/> 02-GM 2.3.2.5 CM Eval. Of Project Budget	<input type="checkbox"/> 04-GM Specs - GM Stage submission	<input type="checkbox"/> LEED	<input type="checkbox"/> LEED
<input type="checkbox"/> 02-GM 2.3.2.9 LEED	<input type="checkbox"/> 04-GM LEED		
1.1.2 USGBC registration	2.1.1 LEED Point Checklist	LEED Point Checklist	LEED Point Checklist
1.1.3 LEED Point Checklist	2.1.2 EPA Target Finder	EPA Target Finder	EPA Target Finder
1.1.4 Eco-Charette Minutes	2.1.3 Parametric Modeling Evid.	Parametric Modeling Evid.	Parametric Modeling Evid.
1.1.5 Initial Parametric Modeling	2.1.4 Monthly Energy Consumpt.	Monthly Energy Consumpt.	Monthly Energy Consumpt.
1.1.5 EPA Target Finder	2.1.5 Annual Energy Consumpt.	Annual Energy Consumpt.	Annual Energy Consumpt.
1.1.6 Narrative of Use of LEED \$	2.1.6 Monthly Peak Demand	Monthly Peak Demand	Monthly Peak Demand
	2.1.7 Annual peak Demand	Annual peak Demand	Annual peak Demand
	2.1.8 Narrative of Use of LEED \$	Narrative of Use of LEED \$	USGBC Design Review Com.
<input type="checkbox"/> 02-GM 2.3.2.5 Schedules Design Project	<input type="checkbox"/> 06 Schedule	<input type="checkbox"/> Schedule	<input type="checkbox"/> Schedule
	<input type="checkbox"/> 06 All comments on previous phase incorporated	<input type="checkbox"/> All comments on previous phase incorporated	<input type="checkbox"/> All comments on previous phase incorporated
<input type="checkbox"/> 07 CM's Design Manual Compliance Comments	<input type="checkbox"/> 07 CM's Design Manual Compliance Comments	<input type="checkbox"/> CM's Design Manual Compliance Comments	<input type="checkbox"/> CM's Design Manual Compliance Comments
<input type="checkbox"/> None Variance Requests	<input type="checkbox"/> 08 Variance Requests	<input type="checkbox"/> Variance Requests	<input type="checkbox"/> Variance Requests
	<input type="checkbox"/> 09 Executed Project Agreement	<input type="checkbox"/> Constructability Review	<input type="checkbox"/> Constructability Review
	<input type="checkbox"/> 04-GM 3.4.2.7 Technology Phase Sub. Form 2.6.1	<input type="checkbox"/> CM's Bid Packaging Plan	<input type="checkbox"/> CM's Bid Packaging Plan
	<input type="checkbox"/> 03-GM included See fixture schedule on sheet P4.1 of the drawings	<input type="checkbox"/> Water Bottle Fillers per ORC Section 3318.038 (funded after April 12, 2021)	<input type="checkbox"/> Evidence of Code Compliance with Approval Stamps
<input type="checkbox"/> 02-GM 2.3.2.9 1.1.7 Site Evaluation Checklist	<input type="checkbox"/> 02-GM 2.3.2.9 1.1.7 Transmittal Letter of School District Site Drawings to ODOT	<input type="checkbox"/> A/E Justification Letter for Limited Product Manufacturer / Material	<input type="checkbox"/> OEPA Water System Plan Approval for Well Water
<input type="checkbox"/> 10 LFI MOU w/ Completed Form A102 or A103	<input type="checkbox"/> 10 LFI MOU w/ Completed Form A102 or A103	<input type="checkbox"/> LFI MOU w/ Completed Form A102 or A103	<input type="checkbox"/> Water Bottle Fillers per ORC Section 3318.038 (funded after April 12, 2021)
			<input type="checkbox"/> A/E Justification Letter for Limited Product Manufacturer / Material
			<input type="checkbox"/> LFI MOU w/ Completed Form A102 or A103

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

<input type="checkbox"/> Other:	<input type="checkbox"/> Mid SD design review meeting	<input type="checkbox"/> Technology Phase Sub. Form	<input type="checkbox"/> Technology Phase Sub. Form
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

TO: Tim Soards, Project Contact  
 FROM: Peterson Construction Company, CM Firm/Owner Agent  
 RE: Celina, School District  
Celina Pk-6, Building Name  
 DATE: 10/19/22

PHASE			
Program of Requirements	Schematic Design	Design Development	Construction Documents
<input checked="" type="checkbox"/> Phase Submission Requirements Checklist <input type="checkbox"/> Board Resolution <input checked="" type="checkbox"/> Master Plan Summary (OFCC Spreadsheet) <input checked="" type="checkbox"/> Bracketing Forms and Summary of Renovations <input checked="" type="checkbox"/> CM Eval. Of Project Budget <input checked="" type="checkbox"/> LEED 1.1.2 USGBC registration 1.1.3 LEED Point Checklist 1.1.4 Eco-Charette Minutes 1.1.5 Initial Parametric Modeling 1.1.5 EPA Target Finder 1.1.6 Narrative of Use of LEED \$ <input checked="" type="checkbox"/> Schedules Design Project <input type="checkbox"/> CM's Design Manual Compliance Comments <input type="checkbox"/> Variance Requests	<input checked="" type="checkbox"/> Phase Submission Requirements Checklist <input type="checkbox"/> Board Resolution <input type="checkbox"/> Project Budget/Cost Estimate Building & District wide <input checked="" type="checkbox"/> Plans Specs - GM Stage submission <input checked="" type="checkbox"/> LEED 2.1.1 LEED Point Checklist 2.1.2 EPA Target Finder 2.1.3 Parametric Modeling Evid. 2.1.4 Monthly Energy Consumpt. 2.1.5 Annual Energy Consumpt. 2.1.6 Monthly Peak Demand 2.1.7 Annual Peak Demand 2.1.8 Narrative of Use of LEED \$ <input type="checkbox"/> Schedule <input type="checkbox"/> All comments on previous phase incorporated <input type="checkbox"/> CM's Design Manual Compliance Comments <input type="checkbox"/> Variance Requests <input type="checkbox"/> Executed Project Agreement	<input type="checkbox"/> Phase Submission Requirements Checklist <input type="checkbox"/> Board Resolution <input type="checkbox"/> Project Budget/Cost Estimate a) Building & District wide <input type="checkbox"/> Plans & Specifications <input type="checkbox"/> LEED LEED Point Checklist EPA Target Finder Parametric Modeling Evid. Monthly Energy Consumpt. Annual Energy Consumpt. Monthly Peak Demand Annual Peak Demand Narrative of Use of LEED \$ <input type="checkbox"/> Schedule <input type="checkbox"/> All comments on previous phase incorporated <input type="checkbox"/> CM's Design Manual Compliance Comments <input type="checkbox"/> Variance Requests <input type="checkbox"/> Constructability Review	<input type="checkbox"/> Phase Submission Requirements Checklist <input type="checkbox"/> Board Resolution <input type="checkbox"/> Project Budget/Cost Estimate a) Building & District wide <input type="checkbox"/> Plans & Specifications <input type="checkbox"/> LEED LEED Point Checklist EPA Target Finder Parametric Modeling Evid. Monthly Energy Consumpt. Annual Energy Consumpt. Monthly Peak Demand Annual Peak Demand Narrative of Use of LEED \$ <input type="checkbox"/> Schedule <input type="checkbox"/> All comments on previous phase incorporated <input type="checkbox"/> CM's Design Manual Compliance Comments <input type="checkbox"/> Variance Requests <input type="checkbox"/> Constructability Review

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

<div>02-GM 2.3.2.9 1.1.7</div> <div>Site Evaluation Checklist</div> <div>10</div> <div>LFI MOU w/ Completed Form A102 or A103</div> <div>Other:</div>	<div>04-GM 3.4.2.7 2.6.1</div> <div>Technology Phase Sub. Form</div> <div>03-GM included</div> <div>See figure schedule on sheet P-4.1 of the drawings</div> <div>Water Bottle Fillers per ORC Section 3318.038 (funded after April 12, 2021)</div> <div>02-GM 2.3.2.9 1.1.7</div> <div>Transmittal Letter of School District Site Drawings to ODOT</div> <div>10</div> <div>LFI MOU w/ Completed Form A102 or A103</div> <div>11</div> <div>Mid SD design review meeting</div> <div>Other:</div>	<input type="checkbox"/> CM's Bid Packaging Plan	<input type="checkbox"/> CM's Bid Packaging Plan <input type="checkbox"/> Evidence of Code Compliance with Approval Stamps <input type="checkbox"/> OEPA Water System Plan Approval for Well Water
		<input type="checkbox"/> Water Bottle Fillers per ORC Section 3318.038 (funded after April 12, 2021)	<input type="checkbox"/> Water Bottle Fillers per ORC Section 3318.038 (funded after April 12, 2021)
		<input type="checkbox"/> A/E Justification Letter for Limited Product Manufacturer / Material	<input type="checkbox"/> A/E Justification Letter for Limited Product Manufacturer / Material
		<input type="checkbox"/> LFI MOU w/ Completed Form A102 or A103 <input type="checkbox"/> Technology Phase Sub. Form <input type="checkbox"/> Other:	<input type="checkbox"/> LFI MOU w/ Completed Form A102 or A103 <input type="checkbox"/> Technology Phase Sub. Form <input type="checkbox"/> Other:



# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

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Celina CSD

Building Name:

Celina PK-6

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Date

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Construction Manager/Owner Agent

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School District

Date

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☒ Approves phase submittals to be in conformance with the phase submission requirements.

# Phase Submission Form (K-12 School Project)

## State of Ohio Standard Forms and Documents

☐ Approved as noted, based upon the incorporation of the attached review comments dated

☐ Rejects

Ohio Facilities Construction Commission

Date

<b>Distribution of Signed Document to:</b> Design Architect Construction Manager/Owner Agent School District Superintendent Project File
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